

King Edward VII Academy – ALT responsibilities and Line Management 2016-17

Craig Morrison	Lloyd Brown	Barbara Backham
Executive Principal (KES & KLA)	Head of School	Vice Principal (KES & KLA)
<i>Strategic direction and effectiveness</i> <i>Overall responsibility for both academies</i>	<i>Outcomes</i> <i>Effective management of the academy</i>	<i>Curriculum and Guidance</i>
Key responsibilities: Overall responsibility for the Campus Development Planning & Self-evaluation Chair Campus Leadership team Learning environment Staffing – appointments, planning, HR Partnerships inc Cluster Community involvement Parent engagement Policy – develop, implement, make consistent Overview Finance & Operations Governance & Trust Quality Assurance*	Key responsibilities: Effective day to day management of KES Chair Academy Leadership Team Data and target setting Oversight of achievement Oversee SEN, EAL and Inclusion Standard and consistency of work Monitoring impact of pupil premium spend Attitudes to learning Quality Assurance*	Key responsibilities: Curriculum Design & Extra-curricular 6 th Form Admissions oversight inc student trial/transfer Information, Advice and Guidance Curriculum partners, e.g. College Curriculum strategies & Joint initiatives Options evenings Parents evenings Calendar and planning Specialisms Diploma and Diploma days, ILPs Literacy and Numeracy strategy
Line manages: Barbara Backham (Vice Principal) Lloyd Brown (Head of School, KES) Barney Rimmer (Head of School, KLA) Mark Little (Senior Business Manager) Lucy Hawkins (Assistant Principal)	Line manages: Rob McLean (Assistant Principal) Chris Teanby (Assistant Principal) Graeme Robinson (Acting Assistant Principal) Micarla Holmes (SENCO) Wendy Holland (Head of English/ASL) James Crockett (Head of Maths) Mike Mallett (Head of Science)	Line manages: Paul Aldous (Head of Technologies) Leah Hawkins (Head of Languages) Amanda Price (Vocational) Chris Surrage (Timetable) Assistant Directors of 6 th Form (JC, RA, AW) Rachel Allsop (Business) Alex Spindler (Psychology)
Chris Teanby	Rob McLean	Graeme Robinson
Assistant Principal	Assistant Principal	Acting Assistant Principal
<i>Teaching and Learning</i>	<i>Raising Standards</i>	<i>Student experience, Behaviour for learning</i>
Key responsibilities: Monitor teaching and learning Pedagogy development Assessment and marking Appraisal & Observation process EVC – trips and visits Safeguarding* Looked After Children*	Key responsibilities: Challenge and intervention Pupil Premium strategy Vulnerable groups - performance Recording & Reporting Tracking progress	Key responsibilities: Behaviour for learning Student voice and leadership Transition & primary links (cluster) Rewards and sanctions CAF, Short Stay School
Line manages: Michaela Buckland (Drama) Steve Hogger (Humanities) Mariegold Nicholls (Music) TBC (Art)	Line manages: Standards leads Y7 – Y11 Jody Walters (PE) Matt Taylor (IT)	Line manages: Pastoral leads Y7 – Y11 Student Support Centre staff Shaun Ibbitson (Attendance)
Lucy Hawkins	Mark Little	Shaun Ibbitson
Assistant Principal (KES & KLA)	Senior Business Manager	Associate Senior Leader (ALT secondment)
<i>CPD & training for staff</i>	<i>Support and value for money</i>	<i>Attendance and punctuality</i>
Key responsibilities: CPD programmes Professional tutor – NQT, ITT, OTT Well being	Key responsibilities: Financial planning Financial efficiency and security Support services and quality Compliance Health and safety Administration Operational issues	Key responsibilities: High standards of attendance Attendance interventions Punctuality Mid-year admissions
Line manages:	Line manages: Cathy Hase (Business Manager KLA) James Starling (Premises Manager) Simon Anderson (IT Manager) TBC (Senior Cover Supervisor)	Line manages: Jane Edwards (Attendance and Safeguarding)
Wendy Holland		
Associate Senior Leader (ALT secondment)		
<i>PSHE, SMSC, enrichment</i>		
House system and enrichment Oversee PSHE, SMSC and personal development		